

SRE Teacher Position Description

This document outlines the range of tasks and responsibilities of a High School SRE Teacher employed by Generate Ministries. The specific tasks of an employed Generate teacher are to be determined by consultation with the local SRE Board, the teacher, the School and Generate.

1 Applicable legislation and policies

While the primary task of a teacher is teaching SRE under the appropriate legislation and Department of Education Policies, there are a number of tasks that a teacher may perform that are outside of SRE. These tasks do not operate under the legislation or policies governing SRE.

The Board, teacher, School and Generate should all be aware of the specifics of the tasks the employed teacher is being asked to perform, both within and outside of the School property and hours, and what legislation or policies govern them.

1.1 Special Religious Education

Special Religious Education (SRE) is taught under Section 32 of the NSW Education Act (1990). The implementation of SRE is governed by the Department of Education's *Religious Education Implementation Procedures*.

All activities undertaken as part of SRE must comply with these procedures and all applicable Department of Education policies and procedures.

1.2 Voluntary Christian Groups in School

Voluntary Student Christian groups are operated in a school under the Department of Education's *Controversial Issues in Schools* policy and procedures.

These Groups are mentioned in the Religious Education Implementation Procedures as *Voluntary student activities of a religious nature in schools* and specified as not being part of SRE. Guidelines are provided to Principals for their implementation.

All such groups run as a Generate employee must be registered with Scripture Union and comply with their policies and procedures, as well as all Department of Education guidelines.

1.3 School Community Support

At the invitation of the Principal, and the approval of the local SRE Board, this role may include supporting the school community in a variety of ways. All such engagement with the school community is by the invitation of the Principal, operates under their authority, and must comply with Department of Education policies and procedures. These activities are not part of the implementation of Special Religious Education.

2 Special Religious Education Duties

2.1 Classroom SRE

- Teach quality SRE using authorised and endorsed material, applied and adapted to the context and learning needs of the specific students.
- Develop and prepare lesson plans and student material in compliance with a curriculum and teaching materials authorised by an SRE provider and endorsed by Generate.
- Develop lessons that engage intentionally with different personality types and learning preferences.
- Organise year group and teaching information to manage the many students that are taught.
- Keep accurate records of students consistent with the policy of the school (including attendance and disciplinary records)

2.2 SRE Seminars

- Coordinate seminar style SRE for grades that do not have regular classes, in compliance with Department of Education policies.
- Develop or source SRE seminar material in compliance with a curriculum and teaching materials authorised by an SRE provider and endorsed by Generate.
- Work with the school executive to provide appropriate times to run regular seminars.
- Work with local churches to develop a strategy to resource and deliver regular seminars.
- Ensure SRE volunteers comply with all Department of Education requirements, and fulfil all requirements of their authorising SRE Provider.

2.3 SRE Volunteer Coordination

- Recruit, supervise and support volunteer teachers who would support the delivery of SRE in the school.
- Ensure SRE volunteers comply with all Department of Education requirements, and fulfil all requirements of their authorising SRE Provider, including training and curriculum requirements.
- Where appropriate, assist the board in working with school executive to determine available time slots to teach SRE.
- Provide pastoral and professional support and assistance with professional development for volunteer SRE teachers.

2.4 SRE Communication

- With the consent of the Principal, inform the school community as to the nature, purpose and value of SRE through means such as; parent information sessions, school newsletters, letters or conversations.

3 Voluntary Christian Groups at School

- Help coordinate and participate in the voluntary Christian group/s administered by the local churches and Scripture Union.
- Plan and develop student leadership in and of the voluntary Christian group/s.
- Plan and coordinate possible lunch, after school or evening school events.
- Coordinate and participate in possible student and/or teacher prayer meetings.

4 School Community Support

At the invitation of the Principal, and under their authority;

- (agreed school community support roles)

5 Church Networking

- Partner and serve with local youth ministers, youth leaders, youth groups, in the school.
- Deliver presentations and participate in interviews at local Church services to promote SRE .
- Liaise with the primary schools SRE coordinators and teachers to link primary students to high school ministry, in particular yr. 6 and prospective yr. 7 students.

- Work with Board members, local ministers and other interested parties, to facilitate funding of SRE, in particular at local Church services.

6 Professional Development

- Attend regular professional development opportunities including Generate professional development.
- Attend regular networks of high school SRE teachers for the purpose of sharing experiences, learning from each other, sharing resources and prayer.
- Participate in DoE training if required, including WHS, Child Awareness and Anaphylaxis training.

7 Compliance

- Maintain all compliance requirements for an SRE teacher as required by the Government, Department of Education, and Generate.
- Ensure all annual compliance activities are completed prior to the start of the school year.
- In cooperation with the board, ensure that cross-authorisation forms are up to date and received by Generate.